

No-Cost Extensions

Per USDA/NIFA instructions:

No more than one no-cost extension or an extension of more than 12 months is permitted; actual extension is limited to the expiration date of the original USDA-NIFA award.

The extension(s) request must be approved in writing by the Principal Investigator. The awardee should prepare and submit a written request (which must be received no later than 45 days prior to the expiration date of the USDA-NIFA award) to the NCRAC Director:

Joseph E. Morris, NCRAC Director
339 Science II
Department of Natural Resource Ecology and Management
Iowa State University
Ames, Iowa 50011-3221
Telephone: (515) 294-5280
Facsimile: (515) 294-2995
Email: ncrac@iastate.edu

The request must contain, at a minimum, the following information:

- a. The length of additional time required to complete project objectives and a detailed justification for the extension;
- b. A summary of progress;
- c. An estimate of funds expected to remain unobligated on the scheduled expiration date;
- d. A projected timetable to complete the portion(s) of the project for which the extension is being requested; and
- e. Signature of the Principal Investigator (PI).

The NCRAC Director will evaluate the request and make the decision whether to approve the request within 10 days of receiving the request. Any request received by NCRAC that does not meet these requirements will be rejected. The final decision to approve or deny the request lies with the NCRAC Director.